



Emergency Information for Families

Check out the following should an emergency occur during the preschool day or if we have a situation when we need to close our preschool!

Should an **Emergency** situation occur at Bishopdale Community Preschool, be it an **Earthquake/Snow/Lockdown** or any other situation which is deemed an emergency, then the following will happen;

- Buildings will be evacuated in the event of fire, earthquake or any other situation when the need arises. All staff/students/visitors will meet at the evacuation point (on the bark at the end of the preschool playground) We will all stay together until your child is able to be collected or the danger situation has passed & the emergency situation has been cancelled.
- Should a 'lockdown' situation occur then students will remain together with their teachers & be in a secure place within the buildings.
- Parents/Caregivers will receive a text to notify you of the situation & any relevant information will be stated at that time. We endeavour to keep you informed as much as we can. In the event of a snow closure or any other preschool closure we will put information on our website and answer phone. **We ask that you keep us up-dated if you have changed any of your contact details e.g. cellphone/email/work contact.**
- Children will only be released when a parent/caregiver arrives at preschool to collect them **or** in the case of a 'lock-down' when we have been given the 'all-clear' from Police Communications Team.
- It is our priority to keep all children, teachers and visitors as safe as possible, please feel free to read our entire Emergency Plan that can be requested via email.